

**Administrative Offices**

VanHoose Education Center  
P.O. Box 34020  
Louisville, KY 40232-4020  
(502) 485-3011



August 5, 2009

To Whom It May Concern,

Enclosed you will find the Jefferson County Public Schools student teacher contract for the 2009-10 school year. Please complete the second page of the contract and return signed by the Dean of Education to VanHoose Education Center care of Gary Stewart.

We look forward to working with you and your student teachers and deeply appreciate your commitment to the education of our students.

Regards,

A handwritten signature in black ink, appearing to read "G Stewart", with a long horizontal flourish extending to the right.

Gary Stewart  
JCPS Human Resources  
Student Teaching Office  
VanHoose Education Center  
P.O. Box 34020  
Louisville, Ky. 40232-4020

**STUDENT TEACHER AGREEMENT**  
**BETWEEN**  
**JEFFERSON COUNTY PUBLIC SCHOOLS**  
**AND**  
**Spalding University**  
**2009 - 2010**

THIS AGREEMENT made at Louisville, Kentucky this 12TH day of August, 2009, between the Board of Education of Jefferson County, Kentucky, hereinafter called the "Board," and Spalding University, hereinafter called the "University/College."

WITNESSETH:

1. The University/College and the Board, under the provision of KRS 161.042 and pursuant to State Board of Education regulations, is authorized to enter into cooperative agreements with universities/colleges for the purpose of providing professional laboratory experiences and student teacher experiences for the educational profession.

2. The Board and the University/College accept the joint responsibility to train qualified teachers.

3. The Board and University/College agree that all arrangements in reference to this program shall be governed and consistent with policies of the Board, as well as those of the University/College.

4. As provided in KRS 161.042 (4), the student teachers placed in Jefferson County Public Schools shall agree to abide by all policies, rules and regulations of the University/College and the Board. Failure to abide by this provision shall be grounds for removal from the program. It shall be the responsibility of the University/College to inform all prospective student teachers of this provision and secure agreement from the student teacher.

5. The University/College shall provide pertinent information about each student to the Board at least two (2) months in advance of placement in a Jefferson County Public School.

6. The Board, through its staff, shall make assignments of student teachers subject to its limitations and in accordance with its philosophy of teacher education. Nothing in this agreement shall preclude the Board from exercising its right to remove from its classrooms student teachers who, in the judgment of its staff, have an adverse influence on the welfare of pupils, detract from the total school program, or do not contribute to the advancement of the educational profession. The University/College assumes the responsibility for attempting to replace the student teacher in another school system if such is necessary or required and that this student teacher agreement is not to be construed as a third party beneficiary contract for the benefit of any student teacher who may be an applicant for student teaching in the Jefferson County Public Schools or may be accepted for such a position by the Jefferson County Public Schools.

7. The Board shall submit to the University/College upon request a list of properly qualified and certified teachers from within the Jefferson County Public Schools under whose direct supervision the student will teach. In preparing the list, such criteria as academic and professional backgrounds, personal qualities and professional attitudes, relationships with pupils and colleagues, and the ability to successfully direct the learning process shall be used.

8. The supervising teacher shall have the responsibility to provide the student teacher placed under their supervision with proper experience and counsel in planning and presenting effective learning experiences for pupils. A written report to the University/College, concerning the progress and accomplishments of the student teacher shall be made by the supervising teacher, along with a recommended grade. Final grade assignments are ultimately the responsibility of the university/college coordinator.

9. The University/College shall designate one (1) representative to serve as liaison between it and the Board. That person, as representative of the University/College, shall have access to all Board staff and schools necessary to properly facilitate communication and relationships between the Board staff as designated by the Superintendent, supervising teacher, and the student teacher.

10. For direct supervision of the student teacher(s), in a single \_\_\_\_-week placement, the supervising teacher will receive a stipend of \$\_\_\_\_\_ for each week the student teacher is in his/her charge, not to exceed a total of \$\_\_\_\_\_ within the \_\_\_\_-week placement. In the case of dual placements, the supervising teacher shall receive a stipend of \$\_\_\_\_\_ for each week the student teacher is in his/her charge, the total not to exceed \$\_\_\_\_\_ within the \_\_\_\_-week placement.

11. The University/College and the Board agree not to discriminate in recruitment or employment, development, advancement, and treatment of their employees on the basis of age, color, creed, handicap condition, marital or parental status, national origin, race, sex, veteran status or political opinion or affiliation.

12. No student shall be denied equal educational opportunities by the University/College because of his or her age, color, handicap condition, marital status, national origin, race, religion, sex, or veteran status.

IT IS MUTUALLY AGREED by and between the parties that the period covered by this agreement shall be from August 1, 2009 to August 1, 2010, inclusive, and supersedes all previous contracts between the parties, and such will automatically renew unless either party provides written notice of non-renewal at least 30 days prior to the end of the term.

IN WITNESS WHEREOF, we the undersigned, duly authorize representatives of the parties to this agreement, have caused this Agreement to be executed as of the date first above written.

JEFFERSON COUNTY BOARD OF EDUCATION

UNIVERSITY/COLLEGE

BY: \_\_\_\_\_  
Dr. Sheldon Berman (Superintendent)

BY: Dorely Keepers, Ph.D.  
(Title) Dean, College of Education