

# THE CHRONICLE

of Higher Education

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[Home](#) [Jobs](#) Director of Initial Certification, Education Assistant/Associate Professor



[Back](#)

### Director of Initial Certification, Education Assistant/Associate Professor

**Institution:**

Spalding University

**Posted:**

March 25,  
2011

**Location:**

Kentucky

**Employment Level:**

Tenured, tenure track

**Website:**

<http://spalding.edu/>

**Application Deadline:**

May 16, 2011

**Category:**

Educational  
administration/  
leadership, Teacher  
education

**Employment Status:**

Full-time

**Salary:**

Competitive

The Director of Initial Certification will provide oversight to the successful preparation of teachers for P-12 schools. The Director of the Initial Certification Program will provides leadership and management of the academic unit including strategic planning, curriculum development and coordination; promotion of student success on licensure tests, budgeting; selection/supervision/ professional development of faculty and staff; coordinating program accreditation process; and evaluating program components.. The Director will also recruit students and develop working relationships with area schools.

### DUTIES AND RESPONSIBILITIES

Advise undergraduate and/or graduate students; Recruit students into education programs; Teach a minimum of five courses per year in 36 weeks' contract Collaborate with P-12 school personnel and faculty; Participate in scholarly activity and research Engage in departmental, university, and community service Demonstrate use of technology and its role in teaching and learning Experience in providing professional development to teachers Provide continuous assessment data of teacher candidate progress through program

**SKILLS AND EDUCATIONAL REQUIREMENTS** Successful candidates will evidence three areas of excellence in equal balance. First, they will be strong teachers with excellent student course evaluations and/or supervisor evaluations which support an understanding of best practices in teaching. Second,

they will be thoughtful scholars who are actively presenting and/or publishing in their chosen research interest areas. Third, they will possess a cooperative spirit and work well with others on university and department service committees. Earned doctorate; 3-5 years teaching experience in P-12 schools, higher education, or the equivalent. Collaborative professional experiences (e.g., school partnerships, research teams, co-teaching, etc.) Experience with curriculum development and coordination, and/or administration preferred. Interest/Experience in urban school system and/or exceptional child education

**INTERRELATIONS** Daily contact with administration, faculty, staff, and students. Regular contact with the general public. Must be able to work with diverse populations.

Applicants should submit a cover letter, curriculum vita, transcripts, and names and contact information for references to:

Dr. Beverly Keepers Dean College of Education Spalding University 845 South 3rd Street Louisville, KY 40203 [bkeepers@spalding.edu](mailto:bkeepers@spalding.edu)

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