

COLLEGE OF EDUCATION OPERATIONS GUIDELINES

Revised Date: 12/03/2010

Guide Number: 03-01

Section: Assessment System

Subject: Unit Continuous Assessment System

EDUCATOR AS LEADER

UNIT CONTINUOUS ASSESSMENT SYSTEM

In an age of high stakes assessments, accountability, and increased public scrutiny of Teacher Education Programs, the unit assessment system must be one that will allow the unit to provide information more efficiently to a variety of stakeholders. Spalding faculty, with support from partner school districts, will collaboratively develop an assessment system. The system will be GATED and will reflect the unit's standards as explicated in the Conceptual Framework, Kentucky standards, and national/professional associations' standards. The plan must contain the mission of the unit, intended outcomes, methods to be used to measure the extent to which the outcomes are met.

The unit will collect assessment data from applicants, candidates, graduates, employers, and unit faculty.. Data collected will be compiled, analyzed and aggregated. The Office of the Associate Dean of the College of Education will have the responsibility for ensuring that each program implements the assessment plan. In addition, The Office of the Associate Dean of Education will coordinate the aggregation and analysis of program and unit level data.

Program faculty will meet at least once a year to review the assessment data collected. The results of the data collection, an interpretation of the results, and the recommended programmatic changes will be forwarded to the Office of the Dean (in the required reporting format) prior to the Annual Faculty and Staff Retreat Conference (May of each year). Proposed programmatic changes and improvements may be any action or change in policy that the faculty deems as being necessary to improve performance relative to student learning outcomes. Recommended changes should also consider workload (faculty, staff, and students), budgets, facilities, and other constraints.

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